

MATCH EVENT DELIVERY PLAN – COVID-19 (REVIEWED 23RD MARCH 2021)

This document should also be read in conjunction with Langford Tennis Club's risk assessment for Covid secure play which is available on the club website.

Name of event	Bedfordshire County Summer 2021 Club League Matches	Location	Langford Tennis Club
Description of event (e.g. Competition, Club Night)	Club League Tennis Matches – open to Veterans, Ladies, Men & Mixed teams	Size of the event	8 players – 4 per court in each match
Start & End Date	April 2021 – August 2021. Dates to be decided by the Bedfordshire LTA League Fixtures Secretary and Langford Club League Secretary.	Timings	Variable each week as arranged by Beds LTA League Fixtures Secretary and posted on Langford Tennis Club website.
Event co-ordinator	Bedfordshire LTA League Representative, Langford Tennis Club Fixture Secretary, Chairman and Committee	Event staff	Langford Club team Captains
Before the event	<p><i>How will you design the event timetable to ensure social distancing is maintained at all times?</i> Both courts will be allocated for the match players and booked by the club booking Secretary in advance. Courts will be vacated 5-10 minutes prior to the start of the match to allow the previous group to leave safely and each session will start at the agreed time. Players will wait in the car park if they arrive early.</p> <p><i>What will you put in place to minimise encounters between people?</i> The courts are outside. No indoor space will be available during the event, with the exception of access to the toilet. Hand sanitiser is available and must be used prior to and following the match and use of toilet facilities. 2m social distancing will be maintained where possible. Spectators are discouraged and not allowed on court but should remain outside the courts and socially distanced from anyone not in their household/support bubble.</p> <p><i>How will you brief participants in advance of the event?</i> Team players will be notified of fixture dates by the relevant Captains. Captains will receive a copy of the LTA guidelines for venues to distribute electronically with participating team players to ensure the guidelines are fully understood. Additional instructions relating to use of the courts and toilet facilities will be sent to all team Captains and players. Participants will be verbally reminded of specific instructions prior to each match by the Langford team Captain. Players will be reminded of distancing rules and asked to confirm that none of their households are displaying signs of Covid-19 (or have done in the last 10 days).</p>		

<p>During the event</p>	<p><i>How will you ensure that participants and parents/guardians can remain socially distanced at all times?</i> Only those taking part will normally be present. All tennis players will be playing doubles and asked to keep apart both while playing and in between sets. Spectators will be discouraged and not allowed in the court area.</p> <p>Between games, one-way movement around the courts will be encouraged and players will place drinks and bags around the perimeter of the court maintaining social distance at all times.</p> <p><i>How will you limit shared use of equipment (i.e. rackets,)?</i> Only new tennis balls supplied by Langford Tennis Club will be shared and will be kept within the two adjacent courts. Players will be reminded to use the sanitiser on entering and leaving courts. They will also be encouraged to bring their own sanitiser. Sharing of rackets is not permitted.</p> <p><i>What precautions will you put in place to ensure good hand hygiene from participants?</i> All participants are asked to bring their own hand sanitiser and use it regularly. A hand sanitiser dispenser has been installed on the wall of the club house. All participants will be reminded of the need for hygiene and suitable posters will be displayed. Instructions issued that Clubhouse is only to be entered if essential to access toilets. Soap, water and paper towels are available for anyone using the toilets in the clubhouse.</p> <p><i>How will you manage any rain delays?</i> In the event of light rain, play will continue if deemed safe to do so. If heavier, players will be advised to wait in their cars unless they have suitable rain wear/umbrellas. In the event of prolonged heavy rain, the match will be postponed/drawn, and players will depart.</p>
<p>After the event</p>	<p><i>How will you ensure that participants can safely leave the site in a socially distanced way?</i> Players will exit the gate in a staggered way to maintain social distancing.</p> <p><i>How will you clean any equipment (i.e mini tennis nets, orange lines and scoreboards)?</i> Balls will be collected by the home team and given to the Captain. Players will be reminded to use sanitiser after the match has ended. Captains to ensure that winders (where used) are wiped clean with sanitising wipes (available in the clubhouse). Captain to ensure the nominated team player/s clean the clubhouse facilities where the toilet has been used, in accordance with the Cleaning Checklist provided (copy displayed within the clubhouse).</p>

	<p><i>How will you prevent large groups from congregating after the event?</i></p>
--	--

No teas will be served on completion of the match and all participants will be asked to leave as soon as the event is finished and not congregate after the event.

Consider the following in your delivery plan:

- Droplet transmission and aerosol generation: The risk associated with each action in an activity based on duration and proximity of participants
- Fomite transmission: The risk associated with the handling and transfer of equipment in the activity
- Population: The number of participants likely to take part in the proposed activity plus known risk factors of participants with underlying health conditions or high-risk groups, who wish to participate
- Venue risk assessment: Review the risk assessment for the venue