

## COACHING EVENT DELIVERY PLAN – COVID-19 (REVIEWED 23<sup>RD</sup> MARCH 2021)

IMPORTANT: This document must be read in conjunction with Langford Tennis Club's Risk Assessment for COVID-19 Secure play.

<b>Name of event</b>	Coaching	<b>Location</b>	Langford Tennis Club
<b>Description of event (e.g. Competition, Club Night)</b>	Ongoing coaching sessions (1 hour duration)	<b>Size of the event</b>	9 people (8 players plus coach)
<b>Date</b>	From March 29 <sup>th</sup> 2021 onwards	<b>Timings</b>	Wednesdays 4.30, 5.30 and 6.30pm Thursdays 4.30, 5.30, 6.30 and 7.30pm Saturdays 9.00, 10.00, 11.00am and 12 noon
<b>Event co-ordinator</b>	Paul Metcalfe/Justin Layne	<b>Event staff</b>	Justin Layne (coach)
<b>Before the event</b>	<p><i>How will you design the event timetable to ensure social distancing is maintained at all times?</i> Each session will start on the hour but finish 5-10 minutes early to allow the previous group time to leave safely before the arrival of the next group. Players will wait in the car park if they arrive early. 2m social distancing will be maintained where possible. Gate to be opened before session start. Spectators/parents to wait outside the courts, socially distanced from each other.</p> <p><i>What will you put in place to minimise encounters between people?</i> Players will place drinks and bags spaced round the perimeter of the court. Sessions will be structured so that players move at the same time between drills in a logical and consistent direction.</p> <p><i>How will you brief participants in advance of the event?</i> Participants will be briefed both by email and with any specific instructions relating to the session in person as the session commences.</p>		
<b>During the event</b>	<p><i>How will you ensure that participants and parents/guardians can remain socially distanced at all times?</i> Spectators are discouraged, parents/guardians should remain outside the courts at 2m social distance from anyone not in their household/support bubble.</p> <p><i>How will you limit shared use of equipment (i.e. rackets,)?</i> Players will not touch tennis balls with their hands. Sets of balls will be rotated so that a set is used within one group and changed for the next, so no single set is used again for 72 hours. No other equipment will be shared.</p> <p><i>What precautions will you put in place to ensure good hand hygiene from participants?</i> Hands will be sanitised before and after each session using either a player's own sanitiser or the sanitiser provided on court. The coach may ask players to hand sanitise during the session as required.</p> <p><i>How will you manage any rain delays?</i> For players having a car at the venue it will be permitted to return to the car. For others play will continue or players should bring an umbrella.</p>		

<b>After the event</b>	<p><i>How will you ensure that participants can safely leave the site in a socially distanced way?</i>  Each session will start on the hour but finish 5-10 minutes early to allow the previous group time to leave safely before the arrival of the next group.</p> <p><i>How will you clean any equipment (i.e mini tennis nets, orange lines and scoreboards)?</i>  No equipment will be used that will need cleaning. Sets of tennis balls will be rotated (see above).</p> <p><i>How will you prevent large groups from congregating after the event?</i>  Players (and parent/guardians and spectators) will be encouraged to go straight home and not congregate after the event. The Clubhouse will remain closed to members.</p>

**Consider the following in your delivery plan:**

- Droplet transmission and aerosol generation: The risk associated with each action in an activity based on duration and proximity of participants
- Fomite transmission: The risk associated with the handling and transfer of equipment in the activity
- Population: The number of participants likely to take part in the proposed activity plus known risk factors of participants with underlying health conditions or high-risk groups, who wish to participate
- Venue risk assessment: Review the risk assessment for the venue